

THORPE MARKET PARISH COUNCIL ORDINARY PARISH COUNCIL MEETING

☎ 01692 402998 – Clerk to Council – Clerk.ThorpeMarket@gmail.com
Raynham house, 10 New Road, North Walsham, Norfolk, nr28 9df

Tuesday 2nd September 2025

Thorpe Market Village Hall at 7pm

NOTICE OF MEETING

YOU ARE SUMMONED TO THE ABOVE MEETING
APOLOGIES PLEASE CONTACT THE CLERK IN ADVANCE

Press and Public are welcome to attend

Signed: _____ **Date:** 26th August 2025

AGENDA

1. To consider apologies for absence - To note and approve apologies received by the Clerk prior to the meeting
2. To receive declarations of pecuniary interests and dispensations - interests in Agenda items and individual dispensations to be authorised
3. To approve Annual Parish Council Minutes 20th May 2025
4. To confirm receipt of the Annual Parish Minutes 20th May 2025
5. Resolution to adjourn the meeting for public participation - NNDC and County Councillor Reports (10 minutes allowance)

6. To review and consider Planning if received

25/0065	Dairy Barn	Greenhouse	Approved
24/2497	Annexe at Manorwood	Full Planning Permission	Refused
25/1375	The Farm House, Hall Farm Barns	Proposed dwelling	Objected
25/1471	Green House, Cromer Road	Change of use from bandb/small hotel to holiday let	Objected

7. Matters Arising and Monthly updates and for information only:

7.1 SAM2 - figures

Village Green and playing field

7.2 Parking - Thorpe Market Registered Village Green

7.3 Tree cutting - completed

Highways

7.4 No outstanding issues

8. To consider and review correspondence

9. To consider, review current Banking arrangements and transfer The Bank Account to Unity Trust from Barclays Bank
10. To consider Financial Matters
 - 10.1 To receive bank reconciliation and note receipts and review reserves
 - 10.2 To agree payment schedule and approve payments
 - 10.3 To note and review Internal Auditor report and take appropriate action
11. To Receive Reports from Councillors and items for the next Agenda
12. To resolve under the public bodies (Admission to Meetings Act 1960) to exclude members of the public for the purpose of confidential items:
13. To consider and review staff salary and ancillary payments
14. To confirm date of the next Meeting
Thorpe Market Ordinary Parish Council Meeting -
Tuesday 18th November 2025 - Thorpe Market Village Hall @ 7.00pm

SCHEDULE OF PAYMENTS & CORRESPONDENCE

Please note that these are subject to alteration prior to the meeting due to the late arrival of invoices from suppliers

May 2025 - August 2025

NCC - Parish Partnership Scheme	Agenda
Westcotec - SAM3 - Agenda	Circulated
RWE - Norfolk Vanguard - Notification of General Vesting Declaration	Circulated
Roy MacDonald - NNDC - report	Circulated
PFK Littlejohn - acceptance of exempt status	Noted

SCHEDULE OF PAYMENTS - SEPTEMBER 2025

TO	AMOUNT
Wix – reimburse to Elaine Pugh (3 years)	307.20
NNDC – dog bin emptying	74.10
Phil Hayward – grass cutting – May/June/July	810.00
HMRC	112.20
Elaine Pugh (includes additional hours for planning)	559.51