THORPE MARKET PARISH COUNCIL

☎ 01692 402998 – CLERK TO COUNCIL – ELAINE PUGH
CLERK.THORPEMARKET@GMAIL.COM WWW.THORPEMARKETPC.CO.UK
RAYNHAM HOUSE, 10 NEW ROAD, NORTH WALSHAM, NORFOLK, NR28 9DF

MINUTES OF THE ORDINARY PARISH COUNCIL MEETING
TUESDAY 18TH NOVEMBER 2025 @ 7PM – THORPE MARKET VILLAGE HALL

Present: Nick Coppack, (Chair), Mandy Hayward (Vice Chair), Ian Siggee, Barbara Sparrow and Liz Relf
Others: Roy MacDonald – NNDC
5 members of the public were in attendance

1. **To consider apologies for absence - To note and approve apologies received by the Clerk prior to the meeting**
Naomi Perowne – personal – accepted by the Council.

2. **To receive declarations of pecuniary interests and dispensations - interests in Agenda items and individual dispensations to be authorised**
No interests were received or authorised.

3. **To approve Ordinary Parish Council Minutes 2nd September 2025**
These had been circulated and were approved to be signed by the Chair.

4. **Resolution to adjourn the meeting for public participation – NNDC and County Councillor Reports (10 minutes allowance)**
Members of the public are invited to give their views on Parish affairs at the discretion of the Chair. A 10 minute allowance is given for this purpose. A member of the public can speak for no more than 1 minute unless agreed by the Chair.
Resolved to open the meeting to the public.

Roy MacDonald, NNDC - spoke about the LGR, the Deputy Leader had resigned due to ill health and substitutions had been made.

A member of the public requested further clarification on the status of Sandpit Lane. They were informed again that this is a private road and not managed by Highways or the Parish Council.

Resolved to close the meeting to the public.

5. **To review and consider Planning if received**

25/2216	The Lodge at Manorwood	Lawful development Certificate	Circulated/noted
25/1375	The Farm House, Hall Farm Barns, Station Road	Proposed dwelling with detached garage (self-build) on site of demolished farm house	Refused

6. To consider and review correspondence

NNDC – LGR – reorganisation and presentations	Circulated
NNDC – Precept calculation	Noted
Steff Aquarone – newsletter	Circulated
Resident – letter re parking on the Green*	Clerk to respond

***The meeting was opened by the Council** to allow a resident to give their views on the letter sent regarding parking on the Green. Various viewpoints were discussed and noted. **The meeting was then closed to the public.**

7. Matters Arising and Monthly updates and for information only:

7.1 SAM2 – The Council reviewed the figures and there had been a slight increase in the 85th percentile point which was noted and would be monitored.

LOCATION	FROM	TO	TOTAL VEHICLES	85th PERCENTILE SPEED MPH	50th PERCENTILE SPEED MPH	AVERAGE SPEED MPH
Thorpe Market Road	25.08.25	31.10.25	313,083	34.2	28.5	28.04

Village Green and playing field

7.2 Parking – letter sent

Highways

7.3 No outstanding issues

General

7.4 2026 Meeting Dates – circulated

8. To consider Financial Matters

8.1 To receive bank reconciliation and note receipts and review reserves

The reconciliation and reserves were noted by Members.

8.2 To review expenditure to date

Expenditure to date was reviewed, discussed and noted.

8.3 To agree payment schedule and approve payments

SW Witham – hedge cutting	210.00
P Hayward – grass cutting	810.00
HMRC	82.80
Elaine Pugh – Clerk	477.90

Council resolved to pay enbloc.

8.4 To consider and review budget

The Clerk had prepared the budget which had been circulated for discussion. There was a request to increase the allowance for the tubs/flowers on the Green from £50 to £75 (25% increase) and it was resolved that this be agreed.

8.5 To consider and agree Precept for 2026-2027

Council members discussed this at length. The consensus of opinion was to increase the precept by a small amount on a yearly basis rather than a large amount intermittently.
A recorded vote was taken with 4 in favour and 1 against.

Council resolved that the Precept be increased from £7,250 to £7,500 an approximate increase of 3.5% per D Band householder equating to approximately £2 per annum. EP

9. Transfer of Parish Council's Bank Account to Unity Trust Bank
This was work in progress and being finalised it was resolved that Ian Siggee be a signature onto the account with Nick Coppack. EP

10. To Receive Reports from Councillors and items for the next Agenda
A question was asked about the bus shelter and who was responsible for cleaning it. As it is a Parish Council asset then it is the Council's responsibility. The Clerk would arrange. EP

11. To confirm date of the next Meeting
Thorpe Market Ordinary Parish Council Meeting -
Tuesday 24th February 2026 - Thorpe Market Village Hall @ 7.00pm

There being no further business the meting concluded at 7.30pm.

Nick Coppack – Chair 24TH February 2026