

THORPE MARKET PARISH COUNCIL

☎ 01692 402998 – clerk to council – Clerk.ThorpeMarket@gmail.com

Raynham house, 10 New Road, North Walsham, Norfolk, nr28 9df

Minutes of the Ordinary Parish Council Meeting

Tuesday 5th September 2023 @ 7pm

Present: Nick Coppack, (Chair), Barbara Sparrow, Ian Siggee and Naomi Perowne

Others: Roy MacDonald - NNDC and 1 member of the public

- 1. To consider apologies for absence - To note and approve apologies received by the Clerk prior to the meeting**
Liz Relf and Mandy Hayward - personal - accepted by the Council
- 2. To receive declarations of pecuniary interests and dispensations - interests in Agenda items and individual dispensations to be authorised**
There were no declarations or dispensations declared or authorised.
- 3. To approve Annual Parish Council Minutes 23rd May 2023**
These were approved and signed by the Chair.
- 4. Resolution to adjourn the meeting for public participation - NNDC and County Councillor Reports (10 minutes allowance)**
Resolved to open the meeting to the public.

Roy MacDonald, NNDC - informed that he had been elected to Vice Chair of the Development Committee. There was no casework for Thorpe Market at the present time.

Discussion took place on the possibility of installing Thorpe Market village signage with a 30mph roundel to mark entering of the village. The signs could be placed along the Thorpe Market or Southrepps Road; this would be taken forward to the County Councillor. RMc

Resolved to close the meeting to the public.

5. To review and consider Planning if received

| | | |
|---------|---|------------------------|
| 23/1014 | Orchard Cottage, Roughton Road - change of use of land to garden/amenity land; erection of detached building for use as home office; alterations to vehicle access to Roughton Road | No comments/objections |
|---------|---|------------------------|

6. Matters Arising and Monthly updates and for information only:

6.1 SAM2 - statistics

The figures had been circulated to members for review and albeit higher than the limit were in line with other data collected by the Council.

| LOCATION | FROM | TO | TOTAL VEHICLES | 85th PERCENTILE SPEED MPH | 50th PERCENTILE SPEED MPH | AVERAGE SPEED MPH |
|------------------|----------|----------|----------------|---------------------------|---------------------------|-------------------|
| Thorpe Market Rd | 01.05.23 | 03.09.23 | 351,426 | 34.7 | 29.3 | 29.60 |
| TOTAL VEHICLES | | | 351,426 | | | |

Village Green and playing field

6.2 Installation of Play Equipment at Playing Field - editorial and photo

The editorial had been circulated and it was approved. A meeting at the area would be arranged for Saturday afternoon on the 16th September to take a photo for publication to be issued to the press.

6.3 Village sign - refurbishment - review

This needed to be further assessed by a builder - the Clerk would ask a local contractor to investigate the base. The actual iron sign needed to be removed in order to make a more definitive assessment.

6.4 Parking around Thorpe Market Registered Village Green

This was being monitored however, at the present time there did not seem to be a major problem.

6.5 Website upgrade - the Clerk informed that this had been completed.

6.6 Footpath to play area from Cromer Road - the Clerk would ask the landowner to cut back their hedge. Signage at entranceways - this would be reviewed in September/October. EP

6.7 Defibrillator - new pads had been purchased and installed

Highways

| | | |
|------|------------------|---------------------|
| A149 | Cutting of hedge | Landowner to action |
|------|------------------|---------------------|

The landowner as yet had not cut the hedge and the Clerk would remind them of their duty to complete this. Residents were being forced to walk into the road. EP

7. To consider and review correspondence

| | |
|--|------------------|
| EPIC - Norfolk Marathon | Circulated |
| Gallagher - Confirmation of Council's renewal of insurance | Noted |
| NPTS - confirmation of renewal | Noted |
| NNDC - Funding for automated External Defibrillators | Noted |
| NCC - Parish Partnership Scheme | Agenda item |
| Norfolk Police | Snapshot - noted |
| NCC - Highways - relating to June | Circulated |

8. To consider Financial Matters

8.1 To receive bank reconciliation and note receipts and review reserves

This was discussed, reviewed and agreed.

8.2 To agree payment schedule and approve payments

| | |
|-------------------------------------|----------|
| Philip Hayward (June/July/Aug/Sept) | 1,000.00 |
| CHT | 80.34 |
| Steve Jackman (website) | 135.00 |
| Liz Relf (reimbursement planters) | 31.60 |
| Elaine Pugh | 328.44 |
| HMRC | 64.40 |

Resolved to pay enbloc.

9. To consider an application to the NCC Parish Partnership Scheme - small highway improvements

Members discussed this matter at length and resolved that there were no suitable projects to apply for this year.

10. To Receive Reports from Councillors and items for the next Agenda

The plaque had been installed at the new bus shelter.

The poles around the green would be reviewed and guidance given as to what to do on this. EP

There had been an issue of fly tipping in two rubbish bins - and this was being monitored and the matter had been reported to NNDC.

11. To confirm date of the next Meeting

**Thorpe Market Ordinary Parish Council Meeting -
Tuesday 28th November 2023 -
Thorpe Market Village Hall @ 7.00pm**

There being no further business the meeting was concluded at 7.40pm.