

THORPE MARKET PARISH COUNCIL ORDINARY PARISH COUNCIL MEETING

Website: www.Thorpemarketpc.co.uk

Email - Clerk@Thorpemarketparishcouncil.gov.uk ☎ 01692 402998

Raynham house, 10 New Road, North Walsham, Norfolk, nr28 9df

Tuesday 8th September 2026

Thorpe Market Village Hall @ 7pm

NOTICE OF MEETING

YOU ARE SUMMONED TO THE ABOVE MEETING

APOLOGIES PLEASE CONTACT THE CLERK IN ADVANCE

Press and Public are welcome to attend

Signed:

Elaine Pugh - Clerk/RFO to Council

Date: 1st September 2026

AGENDA

1. To consider apologies for absence - To note and approve apologies received by the Clerk prior to the meeting
2. To receive declarations of pecuniary interests and dispensations - interests in Agenda items and individual dispensations to be authorised
3. To approve the Annual Parish Council Minutes 20th May 2026
3.1 To acknowledge receipt - Annual Parish Minutes 20th May 2026
4. Resolution to adjourn the meeting for public participation - NNDC and County Councillor Reports (10 minutes allowance)
Members of the public are invited to give their views on Parish affairs at the discretion of the Chair. A 10 minute allowance is given for this purpose. A member of the public can speak for no more than 1 minute unless agreed by the Chair.

5. To review and consider Planning if received

26/1643	Cosy Cot, Topps Hill Rd	Replacement windows to front from wood to Upvc and change of colour	No objections
26/0805	Thorpewood Cottages, Cromer Road	Siting of 5no glamping units/2 x open sided meeting pavilions, sauna/treatment room and open play area within existing caravan and camping site	Withdrawn
26/0639	The Farm House, Hall Farm Barns, Station Rd	Proposed dwelling	With PINS
26/0875	Dunkirk, Cromer Road	External alterations to garage and home office	Approved

6. To consider the reinstatement of “No parking” signage on the Registered Village Green
7. To consider and review correspondence
8. Matters Arising and Monthly updates and for information only:
 - 8.1 SAM2 - review of statistics
 - Village Green and playing field
 - 8.2 Installation of 1st stage of new replacement posts
 - 8.3 Review of the condition of the planter(s) and replacement(s)
 - Highways
 - 8.4 Verge cutting along Cromer Road and drain - completed
9. To consider recommendations from the Internal Auditor
 - 9.1 Review of standing orders
 - 9.2 Review of Financial Orders
 - 9.3 Review of staff salary (Agenda item) 14
10. To consider Financial Matters
 - 10.1 To agree repayment to HMRC re VAT overpayment received of £734.07p
 - 10.2 To receive bank reconciliation and note receipts and review reserves
 - 10.3 To agree payment schedule and approve payments
11. To Receive Reports from Councillors and items for the next Agenda
12. To confirm date of the next Meeting
Thorpe Market Ordinary Parish Council Meeting -
Tuesday 17th November 2026 @ 7pm
13. To resolve under the public bodies (Admission to Meetings Act 1960) to exclude members of the public for the purpose of confidential items:
14. To consider and review staff salary and ancillary payments

SCHEDULE OF PAYMENTS & CORRESPONDENCE

**PLEASE NOTE THAT THESE ARE SUBJECT TO ALTERATION PRIOR TO THE
MEETING DUE TO THE LATE ARRIVAL OF INVOICES FROM SUPPLIERS**

May-September 2026

Anglian Water - stakeholder webinar	Circulated
NNDC - legislative change for members addresses	Noted
Norwich to Sheringham Line	Circulated
NCC - Deputy Leader re PP Scheme	Noted
Callum Ringer - NCC - monthly reports	Circulated

SCHEDULE OF PAYMENTS - MAY-SEPTEMBER

Clerk (salary and expenses)	540.54
HMRC	103.60
Philip Hayward - gardening (June)	270.00
Refund of VAT overpayment	734.07
Phillip Hayward - post installation	£tbc