

# THORPE MARKET PARISH COUNCIL

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Raynham house, 10 New Road, North Walsham, Norfolk, nr28 9df

## **Minutes of the Ordinary Parish Council Meeting**

**Tuesday 27<sup>th</sup> February 2024 @ 7pm**

**Present:** Nick Coppack, (Chair), Mandy Hayward (Vice Chair),  
Ian Siggee and Liz Relf  
**Others:** Roy MacDonald, NNDC and 3 members of the public

- 1. To consider apologies for absence - To note and approve apologies received by the Clerk prior to the meeting**  
Apologies were received from Barbara Sparrow, Naomi Perowne and these were accepted by the Council.
- 2. To receive declarations of pecuniary interests and dispensations - interests in Agenda items and individual dispensations to be authorised**  
There were no declarations or dispensations declared or authorised.
- 3. To approve Ordinary Parish Council Minutes 28<sup>th</sup> November 2023**  
These were approved by the Council and signed by the Chair.
- 4. Resolution to adjourn the meeting for public participation - NNDC and County Councillor Reports (10 minutes allowance)**  
Resolved to open the meeting to the public.

A member of the public highlighted their concern regarding speeding along Topps Hill Road and the need to improve signage and reduce the speed limit. It was noted that there had been 3 incidents (slight) over a 24 year period - the last one reported in 2020. The resident had been in contact with Duncan Baker MP and it was outlined that the number of vehicles utilising the road had increased since additional businesses had opened in Thorpe Market; especially on a Saturday/Sunday. The road incorporates both houses and regular livestock movements. The Clerk would write to Tim Adams, NCC with a view to taking this further. EP

Resolved to close the meeting to the public.

### **5. To review and consider Planning if received**

23/2626	Bensley House, Cromer Rd	Inst of 10 solar panels	Approved
24/0011	3 Briar Barn Cottages	Non Material amendment Removal of existing shed erection of single storey garage and summerhouse	Refused

**6. Matters Arising and Monthly updates and for information only:**

- 6.1 SAM2** - the statistics were discussed with the average highest speeding occurring on a Wednesday, Saturday and Sunday. It was agreed to attain more specific information regarding the changes of location and dates so that downloads could be more specific.  
The Clerk would liaise.

EP

LOCATION	FROM	TO	TOTAL VEHICLES	85th PERCENTILE SPEED MPH	50th PERCENTILE SPEED MPH	AVERAGE SPEED MPH
Various locations	01.11.23	31.01.23	183,011	34.3	28.9	28.56

**Village Green and playing field**

- 6.2 Parking - Thorpe Market Registered Village Green** - No comments received from the public and being monitored
- 6.3 Footpath to play area - no dogs allowed** - signage due to be installed
- 6.4 Holiday-let** - noise comments - no further information had been received by the Council and liaison with the owners was ongoing
- 6.5 Highways**

673394-F6Y8T7	Overgrown weeds along A149 footpath	Works completed
900257728	Standing Water - Chapelfields	Reported NCC - no action to be taken

- 6.6 Poles around the Registered Village Green**  
The Clerk had made an assessment of these and noted that a number of the bolts had surfaced. It was agreed that these either needed to be levelled off or knocked back into the ground. The Clerk would source a contractor to do this remedial work.
- 6.7 Refurbishment of Village sign** - in progress

EP

**7. To consider and review correspondence**

NNDC - affordable Housing crisis	Circulated
Play Inspection Report	Agenda 8.3
NCC - Highway Inspection	January 24
NNDC - Planning Roadshow	Circulated
NCC - Norfolk minerals and waste local plan	Circulated
PositiviTea - 21 <sup>st</sup> March	Circulated
Norfolk Rivers Trust - Access to Nature Fund	Circulated
NNDC - Defence Employer Recognition Scheme	Circulated
Resident - standing water - Chapelfields	Reported to Highways

**8. To consider Financial Matters**

- 8.1 To receive bank reconciliation and note receipts and review reserves**  
The bank reconciliation was outlined and the Council noted reserves.
- 8.2 To agree payment schedule and approve payments**

Fenland Leisure (play spare parts)	729.60
Philip Hayward (turf removal)	85.00
The Play Inspection Company	99.00
HMRC	64.40
Elaine Pugh	325.28

**Resolved to pay enbloc.**

- 8.3 To allocate expenditure for remedial works for the play equipment repairs following report by Play Inspector (£1,000 parts, labour plus VAT)**  
The Play Inspection report was discussed and the items identified for repair were many years old. It was resolved that £1,000 be allocated for this work.  
The Clerk would arrange for the repairs. EP
- 9. To Receive Reports from Councillors and items for the next Agenda**  
The bus stop sign on the new bus shelter had become loose -  
The Clerk would arrange for this to be repaired. EP
- 10. To confirm the date of the next meeting:**  
Thorpe Market Annual Parish Meeting followed directly by the  
Thorpe Market Annual Parish Council Meeting - 28<sup>th</sup> May 2024  
@ 7.00pm Thorpe Market Village Hall

There being no further business the meeting closed at 7.25pm.

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Nick Coppack - Chair

Date: 28<sup>th</sup> May 2024