

THORPE MARKET PARISH COUNCIL

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MINUTES OF THE ORDINARY PARISH COUNCIL MEETING

TUESDAY 24TH FEBRUARY 2026 @ 7PM – THORPE MARKET VILLAGE HALL

Present: Nick Coppack, (Chair), Mandy Hayward (Vice Chair), Ian Siggee and Liz Relf

Others: Roy MacDonald - NNDC and 4 members of the public

- 1. To consider apologies for absence - To note and approve apologies received by the Clerk prior to the meeting**
Barbara Sparrow - personal - accepted by the Council.
- 2. To receive declarations of pecuniary interests and dispensations - interests in Agenda items and individual dispensations to be authorised**
There were no declarations received or dispensations authorised.
- 3. To approve Ordinary Parish Council Minutes 18th November 2025**
These had been circulated and it was resolved that they be signed by the Chair.
- 4. Resolution to adjourn the meeting for public participation - NNDC and County Councillor Reports (10 minutes allowance)**
Members of the public are invited to give their views on Parish affairs at the discretion of the Chair. A 10 minute allowance is given for this purpose. A member of the public can speak for no more than 1 minute unless agreed by the Chair.

Resolved to open the meeting to the public.

Roy MacDonald, NNDC - informed that the County Council elections were progressing and that the boundary divisions had been altered. Thorpe Market was now part of the Erpingham Ward. The NNDC Councillor's report had been circulated to members.

Discussion took place on the overgrown verges along the main road in both directions from the village green. This had already been reported to Highways at NCC together with the manhole/drain along the Cromer Road.

Resolved to close the meeting to the public.

5. To review and consider Planning if received

| | | | |
|---------|--------------------------|---|------------|
| 25/1471 | Green House, Cromer Road | Change of use from b&b to to holiday let (sui generis) | Refused |
| 25/2216 | The Lodge @ Manorwood | Confirmation of Annexe having been a separate dwelling since 2015 | Lawful use |

6. To consider and review correspondence

| | |
|---|------------------|
| NCC - Closure of Thorpe Road for Anglian Water works | Circulated |
| Norfolk Police - Neighbourhood next meeting 3 rd March | Discuss |
| NNDC - re appeal 25/1375 - notification with PINS | Circulated |
| NNDC - Roy MacDonald | Circulated |
| Resident - re comments on sign and grass cutting | Noted - Clerk |
| Resident - offer to reinstate damage to village green | Noted - accepted |
| Resignation of Councillor - NNDC to be informed | Noted |

7. Matters Arising and Monthly updates and for information only:

7.1 SAM2 - review of statistics

| LOCATION | FROM | TO | TOTAL VEHICLES | 85th PERCENTILE SPEED MPH | 50th PERCENTILE SPEED MPH | AVERAGE SPEED MPH | MAXIMUM SPEED MPH | COMMENTS |
|--------------------|----------|----------|----------------|---------------------------|---------------------------|-------------------|-------------------|-----------------|
| Thorpe Market Road | 01.11.25 | 30.01.26 | 228,795 | 34.7 | 28.7 | 28.18 | 70 | 10.12.25 @ 0720 |

Village Green and playing field

7.2 Play inspection report

The report had been circulated, and the overall assessment was that it was low risk by the Play Inspection Company. The units would be monitored on a regular basis.

7.3 Erosion of village green - review of posts

The current posts were slowly deteriorating. Members understood that it was the Council's duty to protect the registered village green. A new plan would be drawn up by the Clerk for members to consider. This could form part of a 2-3 year renewal programme. EP

7.4 Bus shelter - cleaning

A cost of around £150 had been received for jet washing the unit with an anti-fungal specialist treatment. In the interim time a volunteer had cleaned the bus shelter. The Council would like to thank the person who completed this work on the behalf of the community.

Highways

7.5 No outstanding issues - The verges beside the footpaths along Cromer Road together with a drain issue had been reported to Highways.

8. To consider Financial Matters

8.1 To receive bank reconciliation and note receipts and review reserves

The Clerk read out the bank reconciliation and was agreed by Council members and the reserves were noted.

8.2 To review expenditure to date

Expenditure to date was highlighted and duly noted.

8.3 To agree payment schedule and approve payments

| | |
|-----------------------------------|--------|
| Clerk (salary and expenses) | 506.09 |
| HMRC | 29.51 |
| The Play Inspection Company | 113.94 |
| Thorpe Market Village Hall – hire | 230.00 |

Resolved to pay enbloc.

8.4 To consider and review budget

The Council reviewed the budget and it was noted that there had been a slight overspend for 25-26. Primarily due to unforeseen tree and hedge cutting.

8.5 Unity Bank

The Unity Bank account was operational and functioning well and the Clerk had been reimbursed for the £100 to open the Account. A letter needed to be signed to transfer funds from Barclays Savings Account into the Barclays Current Account and the balance amount then transferred to Unity. The Barclays Account would then be closed.

9. To Receive Reports from Councillors and items for the next Agenda

There were no reports forthcoming.

10. To confirm date of the next Meeting

Thorpe Market Annual Parish Meeting followed directly by

Thorpe Market Parish Council Annual Meeting

Tuesday 19th **May 2026** - Thorpe Market Village Hall @ 7.00pm

There being no further business the meeting was closed at 7.20pm.

Nick Coppack – Chair

19th May 2026