

THORPE MARKET PARISH COUNCIL

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Raynham house, 10 New Road, North Walsham, Norfolk, nr28 9df

Minutes of the Ordinary Parish Council Meeting

Tuesday 28th November 2023 @ 7pm

Present: Nick Coppack, (Chair), Mandy Hayward (Vice Chair)
Barbara Sparrow, Ian Siggee, Naomi Perowne and Liz Relf
Others: Tim Adams, NCC - and 1 member of the public

1. **To consider apologies for absence - To note and approve apologies received by the Clerk prior to the meeting**

No apologies were required - all members were present.

2. **To receive declarations of pecuniary interests and dispensations - interests in Agenda items and individual dispensations to be authorised**

There were no declarations or dispensations declared or authorised.

3. **To approve Ordinary Parish Council Minutes 5th September 2023**

Resolved to approve and these were signed by the Chair.

4. **Resolution to adjourn the meeting for public participation - NNDC and County Councillor Reports (10 minutes allowance)**

Resolved to open the meeting to the public.

Tim Adams, NCC - spoke about the outline proposals for the reduction in speed along the A149 and confirmed that the Council would be consulted. The additional “Thorpe Market” road sign had been ordered and would be installed by Highways.

Resolved to close the meeting to the public.

5. **To review and consider Planning if received**

23/1710	The Poppies	Erection single-storey garage	Approved
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6. **Matters Arising and Monthly updates and for information only:**

6.1 SAM2 - statistics

The figures had been downloaded and circulated to members for their review. The settings would be checked.

LOCATION	FROM	TO	TOTAL VEHICLES	85th PERCENTILE SPEED MPH	50th PERCENTILE SPEED MPH	AVERAGE SPEED MPH	MAXIMUM SPEED MPH
Thorpe Market Road	01.09.23	25.11.23	183,399	34.6	28.7	27.82	80mph

Village Green and playing field

- 6.2 **Installation of Play Equipment at Playing Field** - editorial and photo - this had been postponed.

- 6.3 **Parking - Thorpe Market Registered Village Green** - this was continually being monitored and any comments should be passed directly to the Clerk.

- 6.4 **Footpath to play area** - signage at entranceways - the Clerk supplied a printout of the signage and this would be installed at 3 designated strategic locations. The signage would be purchased and installed. EP

6.5 Meeting dates for 2024

These were circulated to members and the Clerk would book the hall. EP

6.6 Highways

A149	Cutting of hedge along Cromer Road	Completed
A149	Cutting of hedge - footpath / play area	Landowner to action

6.7 Poles around the Registered Village Green

The poles needed re-assessing.

7. To consider and review correspondence

NCC - retaining Wall survey TG23119	Circulated
NCC - proposals to reduce speed Antingham to Thorpe Market	Circulated - comment sent
PFK Littlejohn - conclusion of audit	Noted
NCC - review of bus service provision	Circulated
NNDC - various information relating to planning and meetings	Circulated
Quotation for village sign and restoration	Circulated

8. To consider Financial Matters

8.1 To receive bank reconciliation and note receipts and review reserves

The reconciliation, receipts and reserves were noted.

8.2 To agree payment schedule and approve payments

NNDC – litter bin emptying	64.74
S Clarke – removal of Village sign	160.00
Philip Hayward (Sept/Oct)	500.00
NNDC - elections	30.70
PFK Littlejohn	252.00
Elaine Pugh (Clerk)	£308.00
HMRC	£64.40

Resolved to pay enbloc.

8.3 To consider and agree quotation and expenditure for the refurbishment of the Village sign

The village sign had been removed as it was in a perilous condition and the oak post had deteriorated and could not be re-used. A local craftsman had been sourced who would be able to complete the works for sandblasting and repainting the village sign. The cost of this was approximately £500. A separate cost had been sourced from another supplier for the oak post and the installation at approximately £450 which included the charges for scaffolding. Members considered this at length and it was resolved to suspend financial standing orders to enable the two suppliers to be appointed and that a maximum of £1,000 be allocated for this project. The Clerk would organise the work and keep the Council informed. EP

8.4 To consider and review budget

The proposed budget for 2024-2025 had been circulated to members for their consideration. The projected expenditure figures for the following year would be higher than the income derived from precept. There may be cost savings that could be found however, the reserves held would become reduced for the period 2025-2026 meaning a less than acceptable increase in the financial year 2025-2026. All agreed that a number of important

projects had been completed and it was anticipated that the last major project for the village sign could lead to lower expenditure in the future. Although all were reminded that all services and materials are escalating quickly and the Council is legally not allowed to borrow for running costs or go into deficit.

It was agreed that the budget be accepted.

8.5 To consider and agree Precept for 2024-2025

After careful consideration of the budget the Council resolved to increase the Precept from £6,250 to £7,000 approximately a 10.7% increase based on a Band "D" property. In financial terms £7.09 per annum (approximately) per household.

The Clerk would complete the paperwork.

EP

9. To Receive Reports from Councillors and items for the next Agenda

Members of the public had directly raised issues with a Councillor in connection with the noise relating to a holiday let. The Clerk requested that the information is forwarded onto them so that a formal log could be kept as clear evidence of the problems. This information needed to include times, dates, length and type of nuisance.

Agenda

In the interim period the Clerk would liaise with the property owner.

EP

The footpath which runs alongside the A149 needed attention - this had previously been reported and was deemed by Highways to not meet their intervention criteria. Members were asked to monitor this and take photos as evidence.

EP

10. To confirm date of the next Meeting

**Thorpe Market Ordinary Parish Council Meeting -
Tuesday 27th February 2024 -
Thorpe Market Village Hall @ 7.00pm**

There being no further business the meeting was concluded at 7.45pm.